



ST. PATRICK'S
CATHOLIC SCHOOL



CSAC Minutes (Approved)
Monday, September 22, 2025
6:00 pm

Present - Anita N, Nicki M, Jim W, Alison S, Mariia K, Angela K, Lisa P, Amanda T, Jess R, Jess H, Karen D, Laura T, Leanne S

Regrets - Imke N

Prayer - Spiritual Theme Prayer

Welcome/Introductions

Agenda

- Motion to accept the agenda for September 22, 2025, made by Alison; seconded by Anita

Minutes from Last Meeting

- Motion to accept the minutes from last meeting - April 30, 2025 made by Laura ; seconded by Jess H
- Business arising from the minutes - Reference to fundraising letter - something to consider to do as soon as possible if still an interest.

Catholic School Advisory Council - Positions (15 minutes)

- Chair or Co-Chairs - Alison S, Anita N.
- Secretary/Principal - Aideen Moss
- Treasurer/Financial Report - Leanne Scherbarth
- Parent Representatives - Anita N, Nikki M, Jim W, Alison S, Mariia K, Angela K, Lisa P, Amanda T, Jess R, Jess H, Karen D, Laura T, Imke N
- Teaching Staff - Christina DeLuca, Kylie Hendriks
- Non-teaching Staff - Leanne Scherbarth
- Student Representative(s) - Faith in Action Team Members
- Parish Community Partner - Karen Doyle, Priests

Past-Chair's Report from 2024-2025 School Year (5 minutes)

- did not run a fundraiser, was not necessary
- Fall - soccer booth - \$1700+
- Expenditures:
 - Open House/BBQ
 - Halloween treat for students
 - Annual Christmas lunch for school
 - Shrove Tuesday

- Year-end BBQ
- Money to cover of bussing - \$400/class; Pat Cook Run bussing
- Grad - increased payment to \$350

Financial Report (5 minutes)

- \$105.66 HST refund
- \$ 237.93 (Expense from BBQ has been paid)
- \$ 1000.00 (Approx in trust fund as of March 2025)

Principal's Report (10 minutes)

- Going on 60years in this school building - a celebration next September
- Staffing - Kylie Hendriks Grade 1/2 (Karlee VN on maternity leave); daytime custodian Wanda Harvey until Ray Anstett's return; replacement for Leanne who will be on medical leave
- Student population - 131; cross-border requests approved end of August/beginning of September; Non-Catholic requests approved third week of September (earliest)
- Bussing - essential that all families use the BusPlanner app for timely communication; Bus 7 time change to accommodate road construction
 - Bus Patroller Program - CAA and OPP partnership
 - 15 students trained today; representatives from all bus routes
 - will focus on St, Patrick's only bus routes to begin with (Bus 6 and Bus 7)
- School Improvement Plan similar to last year focuses on academic excellence and faith formation, aligns with the Board's Strategic Plan (2024-2027) and multi-year spiritual theme: On Fire with the Spirit: Awaken - Illuminate - Rejoice;
 - Faith -
 - this year the subtheme is *Illuminate* - emphasis on letting your light shine; being true and honest, letting your goodness, talents, and joy be visible to others through acts of kindness, wisdom, compassion; and offering hope as we continue in this jubilee year as Pilgrims of Hope;
 - expanding learning opportunities to ensure Ontario Catholic Graduate Expectations, Catholic Social Teachings, are widely understood and integrated all programs;
 - Adherence to Religion and Family Life programs; *Blessed and Beloved* - Catholic Family Life Education program developed by the Assembly of Catholic Bishops of Ontario to replace *Fully Alive*, implemented by ICE and school boards, Grades 1 and 2 ready, Grade 3 coming this fall; support of Learning Coordinator as another resource
 - FIAT as leadership group to put into action plans building on CSTs and OCGEs;
 - faith formation and continued partnership with Family of Parishes
 - Math and Literacy -
 - Our students will be in the top 15% in the province on EQAO assessments; awaiting last year's EQAO results
 - fidelity to following Math and Literacy Action Plans and use of board-approved resources to support student learning and achievement;
 - Board curriculum leaders in school to support professional development and support student learning
 - Attendance - there will be a 20% improvement in student attendance.
Attendance matters - tied to achievement, particularly in math and literacy and

the daily programming, readiness to learn; role of parents/guardians in student attendance

- Student and Family Handbook -
 - electronic and paper copy sent home to be reviewed by families on board/school routines, policy, guidelines, including Code of Conduct, dress code, use of cell phones - Board's Policy on Student, Behaviour, Discipline and Safety ([P 2.1.5](#));
- Reference/ overview of School Generated Funds Policy - [P 3.3.7](#) and Catholic School Advisory Policy - [P 1.1.8](#). - submit plan for SGF by end of October
- Parent Representatives on -
 - Safe Schools Team (anti-bullying plan)
 - Safe and Healthy School Team
 - Catholic Parent Involvement Committee (CPIC) - Jim Walsh
- Sports - student fees \$5/ activity to cover bussing
- Upcoming activities:
 - Perth Soccer - Wednesday, September 24, Thursday, September 25
 - Terry Fox Run - Friday, September 26, end of the day
 - Pat Cook Run - Tues September 30, 3:30 pm

Parish Partner Report (5 minutes) - Karen D

- upcoming events on website, bulletin
- Alpha up and running, again
- Baptismal retreat vision - have worked alongside families to make this happen for children JK/SK, Grade 1 - Retreat Day for families;
- Grade 2 classroom visits; Tuesdays at 1:30 pm

CSAC Focus/School Needs for Achievement and Wellbeing (15 Minutes)

- Upcoming/September Events:
 - Perth Soccer - Wed Sept 24 (Jr) and Thurs Sept 25 (Sr)
 - Food Booth - details discussed
 - two cash boxes purchased
 - pizza delivery times to be communicated to Chad
 - couple of bags of ice required
 - Volunteers - Leanne to put a message out to families for volunteers

Other Items (5 minutes)

- Donation letter similar to two years ago - Laura to draft a letter; Suggested dates Oct 3 - Oct 17; funds raised to cover costs of activities offered each year and some bussing costs for class trips

Next Meeting/ Future Meeting Dates

- Monday, October 20, 7:00 pm - 8:00 pm, Virtual option

Motion to adjourn the meeting @7:21 pm, made by Alison, seconded by Lisa P